

### Part 1: Legalities

**It is important that you read the following terms and conditions.**

**By submitting an application, you will agree to the following terms and conditions:**

#### 1. Privacy and your personal information:

By proceeding with the application process, you agree that the information you provide to us is subject to our Privacy Policy.

Our Privacy Policy sets out about what information we may collect from you, how we store your information, and how we may use your information, including when we may share your information with other people in order to assess your application. Our [Privacy Policy](#) also sets out your rights to access your information.

#### 2. Final decision

e.motion21's decision on whether or not to offer you a place on the Impact 21 pilot program (Program) is in its sole discretion and it is not required to provide any reasons for its decisions.

#### 3. Participation Agreement:

If your application is successful, your participation in the Program remains subject to you agreeing to the terms of the Participation Agreement, including the payment of the Program fees. The Terms of the Participation Agreement will be provided at the time an offer of a place in the Program is made.

#### 4. Funding

While e.motion 21 may assist you with funding applications and may provide general advice on potential sources of funding, you agree that you will be responsible for paying the Program fees.

#### 5. No guarantee of participation in Program or employment:

You agree that e.motion21 has not made any express or implied representation, warranty or undertaking that you will be offered a place in the Program, that funding will be available or provided to you for the Program fees or any other costs associated with the Program, or that you will be successful in obtaining employment after completion of the Program.

To the fullest extent permitted by law, any liability of e.motion21 to you or any other person in respect of the application process for the Program is excluded.

**I agree**

### Part 2: Getting to know you

#### Please tell us about yourself

Full name

Date of birth

Address

Email

Home Phone

Mobile Phone

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Emergency Contact

Full name

Mobile Phone

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Language/s spoken at home

English

Other, please specify

Do you require an interpreter?

Yes

No

Are there any cultural specific needs you would like Impact21 to respect and be aware of?

What's one word that your family and friends commonly use to describe you?

What's one thing that you're really good at?

Is there anything else that you'd like to share with us?

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**Please send us a two minute video that shares your answer to these two questions:**

**1. What's the one thing that excites you most about the Impact21 Pilot?**

**2. Why do you want to secure a job?**

### Part 3: Getting to know your support person

First name

Last name

Address

Email

Preferred contact number

Secondary contact

Is your young person registered with the National Disability Insurance Scheme?

What is your relationship to the young person?

How long have you known the young person?

How would you describe the attributes and personality traits of the young person (strengths-based approach)?

What about the young person makes them suitable for the Impact21 Pilot?

In your estimation, is the young person aware of the requirements of the Pilot and the commitment required?

Yes

No

Are you willing and available to support the young person throughout the Impact21 Pilot by providing support, encouragement and, at times, participating in Impact21 Pilot celebrations?

Yes

No

What's the one key benefit you would like the young person to take from the Impact21 Pilot (other than the potential ability to secure a job!)?

### Part 4: Skills assessment

To be co-completed by the young person and their support person

#### General Employability Skills – Summary

Not yet competent  
*(always needs support)*

Competent  
*(sometimes needs support)*

Good  
*(Does not need support)*

#### 1. Communication

Listening and comprehension	Not yet competent	Competent	Good
Speaking clearly and directly	Not yet competent	Competent	Good
Reading independently	Not yet competent	Competent	Good
Using numbers	Not yet competent	Competent	Good
Sharing information	Not yet competent	Competent	Good

#### 2. Teamwork

Working with other adults	Not yet competent	Competent	Good
Being able to listen closely and speak clearly	Not yet competent	Competent	Good
Understanding their role in a team context	Not yet competent	Competent	Good

#### 3. Problem solving

If there is a problem, are they able to solve it / attempt to solve it?	Not yet competent	Competent	Good
Do they ask for help or ignore the problem?	Not yet competent	Competent	Good

#### 4. Initiative and enterprise

Can they see a problem/something that needs to be done?	Not yet competent	Competent	Good
Can they solve a problem without being asked to do so?	Not yet competent	Competent	Good

### 5. Planning and Organising

Actioning a list of things to be done	Not yet competent	Competent	Good
Knowing what tools they need to get the job done	Not yet competent	Competent	Good
Getting the job done – on time and mostly without errors	Not yet competent	Competent	Good

### 6. Self-management/Time Management

Doing the work without someone having to regularly check up	Not yet competent	Competent	Good
Getting to work on time	Not yet competent	Competent	Good
Wearing appropriate clothes	Not yet competent	Competent	Good
Asking to go to lunch/using the microwave	Not yet competent	Competent	Good

### 7. Learning

Being able to 'pick up' new tasks	Not yet competent	Competent	Good
Being able to adapt when things in the workplace change	Not yet competent	Competent	Good
Being willing to learn new skills	Not yet competent	Competent	Good
Being willing to learn on and off the job	Not yet competent	Competent	Good

### 8. Technology

Being able to use a computer, eftpos machine/ATM, photocopier, scanner, cash register, camera, phone	Not yet competent	Competent	Good
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### 9. Social

Comfort socialising with people who have Down syndrome	Not yet competent	Competent	Good
Experience engaging with the wider community generally	Not yet competent	Competent	Good

### All done!

**On behalf of the Impact21 team, thank you for investing the time, energy and effort in completing this application form.**

We promise to let you know the outcome of your expression of interest by Tuesday 11 December 2018.

Don't forget to attach your 2 minute video to your application email.